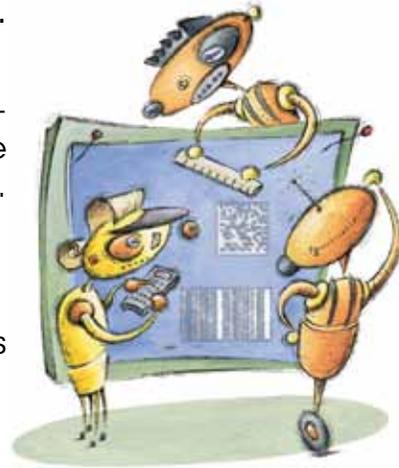


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Chartbot Barcodes Reference release v2.00

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TLDR Install (Auto-start)

Auto-start may require Administrator authorization. If that's an issue, you can always do a Manual-start installation. See below.

To install Chartbot Barcodes so that it automatically starts with InDesign, open the supplied ZIP archive:

1. In InDesign open the **Scripts Panel** (varies version to version, either under **Window > Automation**, or **Window > Utilities**)
2. In the Scripts Panel, right-click (Windows) or control-click (Mac) on **Application**, click **Reveal...** to open a Finder (Mac) or Explorer (Win) window showing the Scripts folder
3. Create the
startup scripts
folder in the Finder/Explorer window if it doesn't already exist; *note the all-lowercase spelling*
4. Copy the Chartbot Barcodes script from the ZIP file into the 'startup scripts' folder
5. Restart InDesign
6. Copy the stand-in EPS to a place where you can conveniently grab it to **Place** it in documents; **Never rename that file**
7. (Optional) Install the OCRA font the usual way

TLDR Alternate Install (Manual start)

To install Chartbot Barcodes so that you can start it manually when you need it, open the supplied ZIP archive:

1. In InDesign open the **Scripts Panel** (varies version to version, either under **Window > Automation**, or **Window > Utilities**)
2. In the Scripts Panel, right-click (Windows) or control-click (Mac) on **User**, click **Reveal in Finder** (Mac) or **Reveal in Explorer** (Win)
3. In the Explorer or Finder window, copy the Chartbot Barcodes script from the ZIP file into the **Scripts Panel** folder therein
4. Copy the stand-in EPS to a place where you can conveniently grab it to **Place** it in documents; **Never rename that file**
5. (Optional) Install the OCRA font the usual way
6. Once installed, double-click on the Chartbot Barcodes script in the Script Panel whenever you want to active Chartbot. It will remain active until you shut down InDesign.

TLDR Make a Barcode

1. Place the Chartbot Barcodes stand-in EPS
2. Create a Text Frame
3. Group the EPS and Text Frame
4. Enter commands and barcode's data in the Text Frame, e.g.:
/Barcode UPCA
/PrintText Yes
123456789012
5. Select the group
6. Right-click (Windows) or Control-click (Mac) the selection, select **Chartbot**, then **Update Selection, Hide Text**
7. Barcodes—not just the stand-in—can be **Updated** again and again if you change commands & data, or you can just **Undo** the update

TLDR Data Merge

1. As usual, **Place** the Chartbot Barcodes stand-in EPS, create a text frame, **Group** it with the EPS, type Chartbot commands in the text frame.
2. Insert Data Merge variables in the text frame, below the commands.

For data, it's OK to intermix one or more variables and regular text.

3. Use Data Merge to **Create Merged Document**. *Do not* use Data Merge's Export to PDF. Barcodes will not be generated yet.
4. Switch to the *merged document*, right-click (Windows) or control-click (Mac) on any Chartbot Barcodes group. On the pop-up context menu, select **Chartbot** and **Update Document, Hide Text**. Barcodes will be generated and grouped text frames hidden.
5. (Optional) **File, Export** the document to PDF after checking the barcodes.
6. Take baby steps. Chartbot strongly recommends that you first get your barcode setup working using static text (non-variable) sample data before stepping up to live variables.